

February 22, 2013

To: Executive Board

Subject: **Contract Award – Transit Store Security Services (RFP No. 13-016)**

Recommendation

Authorize the Executive Director to execute a two-year agreement with three one-year options to be exercised at the sole discretion of Foothill Transit to Platinum Security Incorporated, to provide security services at Foothill Transit's El Monte Transit *Store*, in the amount of \$132,564.00 and negotiate final contract terms and conditions.

Analysis

Foothill Transit opened the El Monte Transit *Store* located at the El Monte Bus Station in January of 2004. Because of the volume of sales, cash transactions, and walk-in traffic at that location, as well as concerns for the safety of Transit *Store* staff, a site security strategy was developed. As a result of the analysis performed in the development of the strategy, it was determined that professional uniformed security officers posted within the store could provide the most effective visual deterrence to criminal and disruptive activities. A scope of services was developed and a competitive procurement process was then executed and full-time security services were procured.

The mission of the private, professional, uniformed security services are to observe and report unusual or aberrant activity to authorities, deter theft, loitering, and hostile behavior towards staff and customers of the store, and to provide a high visibility security presence for the safety of store staff and customers. Since the first private security contract was awarded, there has been a uniformed security officer presence at the El Monte Transit *Store* during all business hours.

Soon after the Transit *Store* relocated to the temporary portable retail unit, members of the Transit *Store* and Safety and Security teams have collaborated to identify critical updates and enhancements to the original plan of providing security and safety to this location. These improvements were included in Request for Proposals (RFP) No. 13-016, which was issued on November 27, 2012. On December 18, 2012, a total of eight proposals were received. After a preliminary review of the proposals submitted, four proposers were found to meet the baseline criteria to provide security services to the El Monte Transit *Store* and were invited to interviews.

Executive Board Meeting – 02/22/13
Contract Award – El Monte Transit *Store* Security Services
Page 2

After a thorough evaluation of the proposals by the evaluation team, Platinum Security Incorporated was determined to be the highest ranked proposer. A summary of the final scores is provided in **Attachment A**.

With more than 15 years in the professional security industry, Platinum Security is a member of the American Society for Industrial Security (ASIS). With 33,000 members, ASIS is dedicated to increasing the effectiveness and productivity of security practice. They are licensed by the California Bureau of Consumer Affairs as Private Patrol Operator (PPO License # 15664), providing security coverage throughout the State of California.

Platinum Security is also affiliated with the National Retail Federation (NRF), the world's largest retail trade association, with membership that comprises all retail formats, channels of distribution, and the industry's key trading partners of goods and services.

Platinum Security Officers that will be assigned to the contract have had complete background checks, have no less than three years previous private security experience, and possess all State of California required permits and certifications to perform as a private security professional.

The security services contracted by Foothill Transit will be exclusive to the El Monte Transit *Store*. These services will not extend beyond the Transit *Store*, as Los Angeles County Sheriff's Deputies and L.A. Metro Security provide dedicated law enforcement and security services for the greater El Monte Bus station.

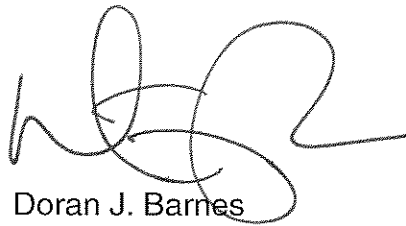
Budget Impact

Foothill Transit's FY 2014 Business Plan includes funding for security services at the El Monte Transit *Store*.

Sincerely,



Jaime E. Becerra
Director of Safety and Security



Doran J. Barnes
Executive Director

EXHIBIT E-2

SECOND ROUND OVERALL EVALUATION

FOOTHILL TRANSIT
RFP No. 13-016
Security Services – El Monte Transit Store
[to be completed by Contracting Officer]

Evaluation Factors	Maximum Score	Proposer Name			
		<u>Absolute</u>	<u>Barry's</u>	<u>G4S</u>	<u>Platinum</u>
1. Qualifications and Experience					
Total Technical Score	70	53.67	57.17	64.17	62.53
2. Price					
	30	29.68	22.11	23.31	30
Total Overall Score	100	83.35	79.28	87.48	92.53